**MINUTES OF THE BOARD OF THE ARISAIG COMMUNITY TRUST**

Thursday 29 May 2014 - 7 pm

**Land, Sea and Islands Centre**

**Present**: Hugh Cameron: Heather MacDougall: Gordon Stewart: Maggie Kane:

 Joyce Wilkinson: Martine Wagenaar:

 Alison Stewart (LDO): Rosemary Bridge (Minutes)

**Apologies**: None

**DECLARATIONS OF INTEREST –** None

**MINUTES OF 7 MAY MEETING –** approved: Martine Wagenaar

 Heather MacDougall

**MINUTES OF 7 MAY MEETING** – approved: Gordon Stewart

 Heather MacDougall

**Matters arising from the minutes:** to be discussed later in the meeting

**REFURBISHMENT OF LSIC**

Attractive and effective wall displays, drawn up by Sam Foster, are now in evidence and Directors agreed that efforts should be made to encourage the local community to visit the centre to view proposals for the refurbishment. It was suggested that a notice board be placed close to the road/banner inviting people to participate in the viewings. Question was posed as to whether or not an additional toilet will require to be included in the plans.

Following informal dialogue between the LDO and Heritage Lottery, it was agreed that further communication should take place. It may be possible for the organisation to assist with funding for improvements to the original building. LDO to progress.

After further representation to HIE, they have responded by suggesting that other funding sources should first be approached before they give a commitment to assist.

Planning Permission and a Building Warrant still need to be in place. It was unanimously agreed to progress in two phases beginning with the energy efficiency part and acquisition of a Building Warrant. The longer term plan would be the extension. LDO reported that Sam Foster would provide a piece for Westword. LDO met with Ardgour opposite number and reported that the Sustainable Ardgour Project is also being taken forward in phases.

Prior to this meeting, the LDO had distributed concise information (for advert) on the Project Development Manager Post, to all Directors. The content was unanimously agreed upon. RB to arrange for advertising to be taken forward: Oban Times: Highland News: Westword: ACT Facebook (JW + HMD): ACT Website (LDO). A start date of July anticipated and the successful candidate may be able to assist with the Playing Field Project in an interim period.

PLAYING FIELD

Treasurer reported that £2,000 had been received from the Ward Discretionary Budget, £6,000 from the Robertson Trust and £500 from the Produce Fair. To date, no further information has been received from Sport Scotland although (seemingly) required detail has already been forwarded to them. There may be an issue regarding Planning Permission for the deer fence, although whether or not this is required is uncertain and LDO to look further into the matter, particularly regarding issues surrounding the play equipment. Jane Ross (MacMillan Family Trust) and Iain MacNiven (Solicitor) have both provided written confirmation on the status of the lease so this should not be an issue. Bins currently in the shed require to be secured prior to being put out so volunteers will be needed for this task. HC agreed to take a lead on this. The grass needs to be cut also.

LDO CONTRACT

LDO had a conference call with HIE who continue to say that they are attempting to find a way of extending the contract beyond 30 June. While HIE are pleased with what is happening, ACT needs to demonstrate that a project is progressing and evolving. The Business Plan and Report have already been submitted. In the meantime, Directors need to consider what is to happen in the event of the contract not being extended. For example it may be necessary to pay somebody to oversee the LSIC for an agreed number of hours each week. Perhaps HIE would be prepared to make the LDO position part time? Agreed that RB should put together a letter to HIE for signature by the Chair.

AGM Detail as agreed - attached notice. Directors to step down: GS: JW: SF. DB and EM have already resigned. Publicity will taken forward by RB and LDO.

AOCB Arisaig Picnic – HC and HMD to lead on this and should contact Directors regarding help beforehand and on the day. Any (new) ideas to be sent to them by next week.

TREASURER’S REPORTS £5,500 in the Toilet Accounts: Other Accounts: £28,500. It was reported that the last four cash payments via the Post Office in Spar have not shown up in the ACT Account for the last month – total amount £3,900. All Banking is meantime to be done in the Mallaig Bank. RB to speak with the volunteer with responsibility for banking LSIC money regarding this. Agreed that there should be written representation to CJ Lang voicing concerns – RB to take forward.

GARDENING CLUB - 6 July 2014 A garden trail round the village is to take place. Teas and maps to be sold at LSIC as a fund raiser.

AGRICULTURAL SHOW - 7 June 2014 Volunteer assistance required for this event.

NEXT MEETING - Tuesday 1 July – 7 pm – LSIC

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NB Since the meeting, it would seem that the PO banking issue has been resolved. RB advised not to progress the letter to CJ Lang in the meantime