**MINUTES OF MEETING OF ARISAIG COMMUNITY TRUST**

Tuesday 11 November 2014

LSIC

7 pm

**Present:** Hugh Cameron (Chair): Gordon Stewart: Maggie Kane: Heather MacDougall: Joyce Wilkinson: Kate Mundell: Julie Gordon

**In attendance:** Alison O’Rourke: (Project Development Manager– PDM)

**Minutes:** Rosemary Bridge

**Apologies:** Martine Wagenaar

**DECLARATIONS OF INTEREST** None

**MINUTES OF LAST MEETING**  Alterations accepted

**Proposed**: Gordon Stewart **Seconded**: Hugh Cameron

**MATTERS ARISING**

**Publication of Minutes** It has been suggested that the placing of ACT minutes alongside those of the Community Council in the CC notice board would provide a useful single point for relaying information about community business. Formal permission for this will be sought at the next CC meeting. The position of this board is likely to be changed and a suitable place needs to be identified for it. Hugh Cameron to arrange for easier access to the board, with an extra key kept in the LSIC.

**HIE Update** No update at present as HIE await further information from ACT - a business plan is currently being worked on and will be forwarded when complete. Alison O’Rourke to contact Stuart MacPherson to establish if he has been able to look at the position and provide any further information.

**Storage Containers for LSIC Stock** It is planned to close the LSIC during the first week of January. Discussion followed on the advisability of using containers to house stock. Heather MacDougall to explore the possibility of access to the Arisaig Games containers. Some offers of house storage have been made and Alison O’Rourke is to draw up a list of people who may be prepared to store boxed items in their homes. PDMs to co-ordinate and plan the packing up of stock and as many helpers as possible to be involved in the actual work which should start at the beginning of January. Maggie Kane to arrange collection and storage of boxes in the interim period.

**Playing Field** A site meeting with Malcolm Clapperton (SAC Consultant) was held and he provided valuable information and advice on what can be achieved within the budget available. He is prepared look into planning the best way forward, further scrutinise the soil and drainage requirements and make contact with experts on this type work. He also has close contact with Sportscotland. Directors agreed that as it was important to ensure a quality job, then the consultant fees will be worth paying. It is likely that three tenders will be required. Sportscotland have extended the time frame and it is envisaged that work would begin in March. It has been agreed that the deer fence will surround the perimeter of the field.

**TREASURER’S REPORT** £36,370 balance at present

**PDM MONTHLY REPORT** Alison O’Rourke presented a report for Directors.

Planned November events will be advertised locally.

**AOCB**

**Contract for the LSIC refurbishment –** wording of the stage payment agreement was discussed. It was agreed that payments would be made fortnightly. 5% of payments due would be retained until the satisfactory completion of the contract. Half of this (2.5%) would be retained for a further 3 months after the satisfactory completion date, to cover the cost of correcting any faults which may arise during this period.

**Christmas Fair -** Thursday 27 November ACT to provide refreshments and

Alison Stewart will circulate information on donations and help required.

**Swimming Pool Consultation Document** It is important that as many people as possible return comments on this. Proposed Highland Council budget cuts generally may impact on ACT, as support for community services may be reduced.

**Returns to Company House** - forwarded and accepted. £13.00 cheque to be paid to Kate Mundell

**Sam Foster – Architect** It was noted that the Directors greatly appreciate Sam’s ongoing input in relation to the LSIC project.

**NEXT MEETING** Tuesday 9 December 2014: 7 pm: LSIC