**MEETING OF THE DIRECTORS OF ARISAIG COMMUNITY TRUST**

Tuesday 21st April 2015, the Old Library

1. **PRESENT:** Hugh Cameron (chair), Maggie Kane, Heather MacDougall,

Kate Mundell, Gordon Stewart, Joyce Wilkinson

Also in attendance: Sara Bellshaw & Alison O’Rourke (*PDMs*),

Alison Stewart (*minutes)*

**APOLOGIES:** Rosemary Bridge (Minute Sec), Julia Gordon, Martine Wagenaar

Hugh thanked Maggie for making the Old Library lounge available for ACT Board meetings during the period of the LSIC refurbishment.

1. **DECLARATIONS OF INTEREST**: Hugh Cameron & Heather MacDougall – *item 10*
2. **MINUTES OF LAST FULL MEETING** (24th March) – approved

***prop****. Heather MacDougall*

 ***sec****. Kate Mundell*

1. **MATTERS ARISING:**

**Noticeboard** – the new A&DCC/ACT noticeboard has been installed – favourable comments received from members of the public

**HIE** – application for assistance - awaiting quote from Toby for shed. ***action: GS***

**Big Lottery application (LSIC) –** HM will work on this in next couple of weeks. Daytime meeting arranged for Tuesday 28th April (SB & A O’R to attend) ***action: HM***

1. **TREASURER’S REPORT**
2. **Funds in hand:** ACT general account, playing field, LSIC, toilets = £35,000
3. **CCF** - latest grant claim approved and paid out.
4. Second stage payment made to Knoydart Construction
5. Cashflow for playing field: Board unanimously agreed to temporary use of ACT toilet funds, if necessary, purely to assist with cashflow for playing field as some grant funding may be paid in arrears. Work due to start 3rd week in May.
6. **PROJECT MANAGERS’ REPORT – *attached***

*(photos circulated of newly commissioned eco-project bag and new the new eco-project logo. Bags to be sold in the LSIC)*

1. **INCOME GENERATION/POTENTIAL PROJECTS**
2. **Fundraising -Arisaig Garden Trail – Sunday June 21st. ACT** to organise tea tent & ticket sales beside LSIC (weather permitting). (Event run by Arisaig Gardeners’ Club). Explore possibility of running ‘energy trail’ alongside the garden trail.
3. **Community growing space –** some early (positive) discussions have taken place regarding an area for a community growing space. This is a long term plan, and will not happen immediately.
4. **LSIC – BUILDING WORKS UPDATE –**

**A O’R & SB** had useful discussion with contractors regarding work progress.

**Lighting & heating systems –** Board needs to approve systems prior to ordering & installation

**Flooring –**discussion of Marmoleum samples – agreement reached (subject to quote) on Linear ‘hidden colours’ design.

**Shop insulation –** to minimize costs, ACT Board had undertaken to carry out shop draught-proofing & painting themselves, but due to time pressures, HC suggested asking Toby to do insulation work, and ask painter to decorate (using standard paint). PMs to ask both contractors for costings. ***action: SB/A O’R***

1. **PLAYING FIELD –**
2. Quote from Souter Sports had been circulated to Board members prior to the meeting, and has subsequently been accepted.
3. Fencing will be tendered for separately – 3 quotes to be obtained, preferably from local fencing contractors ***action: HC***
4. **KM, HC & GS** to meet on field at 7pm 22nd April to measure fence line and finalise post & gate requirements, prior to preparing job description for fencing tenders.
5. Proposed start date for groundworks – 18th May – to be confirmed. Field will unfortunately be out of commission for the remainder of the year. AS to send letter to Arisaig Primary School, Youth Club, Active Schools’ Co-ordinators & Football Club advising them of this. Posters will be put up locally. ***action: AS***
6. **TOILETS –**
7. Vacancy – MW and GS to meet with job applicant this week.
8. Una to be contacted regarding finishing date
9. Discussion took place regarding need for cover, should it arise. Various ideas put forward, including board members taking a turn, if necessary.
10. **AOCB -**
11. Litter-pick – AO’R & SB suggested a local litter-pick ***action: AO’R/SB***
12. AGM – check date ***action: GS/AS***
13. Joyce offered to update Facebook page with new info on the various projects ***action: JW***

1. **NEXT MEETING DATE:**

**TUESDAY 26TH MAY 2015, 7PM** AT TIGH OG – *VENUE TO BE CONFIRMED*