**MINUTES OF MEETING OF ARISAIG COMMUNITY TRUST**

**Tuesday 15 March 2016**

**Land, Sea and Islands Centre – 7 pm**

**Present:** Hugh Cameron (Chair) Gordon Stewart Kate Mundell

Julie Gordon Iain MacNiven

**In Attendance:** Sara Bellshaw (Project Development Manager)

Rosemary Bridge (Minutes)

**Apologies:** Heather MacDougall Alison O’Rourke

**DECLARATION OF INTERESTS** None declared. Register of Interests Declaration Forms were issued to Directors and Minute Secretary, as annual completion is a requirement.

**MINUTES OF LAST MEETING** (9 February 2016) were approved.

Proposed: Gordon Stewart Seconded: Iain Macniven

**MATTERS ARISING**

Action on a potential **LEADER application** to be discussed at a later date.

**Signal Box** – no further update currently although the Glenfinnan Station model has been looked at.

**Arisaig Station Adoption** Communities along the West Coast railway line are being encouraged to be more involved with their local stations and from April 1st 2016, the local Community Rail Partnership (CRP) will take on the lease of the Arisaig Station building for use as their base.

Having expressed an interest in the restoration and future use of the Arisaig signal box, ACT has been asked by the CRP if they would also act as 'station adopters', which would involve maintaining any planted areas, and putting forward suggestions for improving the station appearance. A budget from Scotrail is available for this. (There is no responsibility for building maintenance etc.) The task would not be onerous, and a small group of keen local gardeners could share responsibility.

The station is an important 'gateway' to the village and having a stronger community input there would be a very positive development.

**Toilets**  Opening/closing time notices **Action:** Kate Mundell

**Arisaig Primary pupil membership** **Action** Heather MacDougall

**HIE** - an agreement has now been reached to support ACT’s request for the salary of a part time LSIC development post. A contribution towards a storage facility will also be made, subject to match funding being secured.

**CCF Application** – Information on the outcome of the application will be known by 23 March.

**TREASURER’S REPORT** Toilets £4800 Unrestricted £2635 LSIC £8975 Playing Field £2632

Other grant money being held by ACT: Warmer Homes £48,425 Gower Trust £4,000

Final monies received from SportScotland £6100

Bank Balance: £74,476

**PROJECT DEVELOPMENT MANAGERS – MONTHLY REPORT** Circulated to those present.

**LAND SEA AND ISLANDS CENTRE** The new opening/closing timetable will commence on 24 March with a meeting of volunteer staff to be held on Thursday 17 March.

**PLAYING FIELD** The new play equipment materials have arrived and it is intended to commence work after the Easter break. A team of volunteers will require to be in place. The positioning of a seat in memory of Ewen MacMillan was discussed and progress on this will tie in with ongoing work on the field.

**AOCB Toilets:** Police Mutual Fund – a further application is to be made to this fund.

**Co-opted Members** Those present were invited to continue to consider possibilities for co-opting new Directors.

**Project Development Managers** (Sara Bellshaw and Alison O’Rourke) As their contracts will shortly come to an end, the chair thanked both for their hard work, dedication and professionalism during the tenure of their contracts.

**Pension Scheme** It is now necessary for pension arrangements to be in place for ACT employees in receipt of a salary over a certain amount. It was proposed and agreed that Iain Macniven ~~oversee this process.~~ would be the nominated contact in all dealings with the Pensions Regulator.

**Freedom of Information Request** A Freedom of Information Request from a Mail on Sunday journalist, seeking the disclosure of financial information, has been received by all member organisations of Community Land Scotland (CLS). CLS has prepared a joint response on behalf of all its members, indicating that this information is already in the public domain on the Companies House website, and that as non-public companies, community organisations are not covered by the FOI Act.

**Step it Up** (Partnerships in Wellbeing) is an NHS initiated scheme designed to encourage people to walk more. This has recently been progressed in Arisaig by a “walk leader”. The delivery of an effective service is dependent on dedicated volunteers becoming involved and it is hoped to be able to recruit locally. Further information for interested walkers and potential volunteers will be in Westword and on ACT noticeboards.

**NEXT MEETING** 12 April 2016 LSIC 7 pm