**MEETING OF DIRECTORS OF ARISAIG COMMUNITY TRUST**

**Thursday 29 October 2015**

**LAND SEA AND ISLANDS CENTRE**

**7 pm (Directors) 7.30 pm (Community)**

**Present:** Hugh Cameron (Chair) Heather MacDougall Julie Gordon

 Gordon Stewart Kate Mundell Iain MacNiven

**Project Development Managers**: Alison O’Rourke and Sara Bellshaw

**Minutes:** Rosemary Bridge

**Apologies**: None

**DECLARATION OF INTERESTS** None

**MINUTES OF LAST MEETING** – Approved

**Proposed:** Heather MacDougall **Seconded**: Gordon Stewart

**MATTERS ARISING**

**Playing Field** Chair thanked those present for their assistance at the opening of the new field.

**HIE Update** No further update but required quotations have been received. Gordon Stewart updated new Director, Iain MacNiven on the background.

**Action:** Gordon Stewart

**TREASURER’S REPORT**

**Playing field**:  Ground works completed, play equipment to purchase and final bill from Souter Sports to pay. Total cost of the project will be around £67,000 and if all grants are paid to us in full, we will receive £66,100 leaving a shortfall of £900 in the Playing Field fund.

**Sales figures** in the LSIC for July - October are up, compared with the same period last year, but because of the refurbishments there were no sales in April, May and June, resulting in a large reduction overall in turnover this season.

**Cash**: Bank (excluding the grant from Energy Action Scotland) £8,344

£21,600 of projected expenditure and £30,000 of grant income still to be received.

**Change of signatories**:    Following the AGM and a change to Directors, the following was agreed:

Hugh Cameron and Gordon Stewart to remain

Heather Cameron and Julie Gordon to become signatories.

Internet Banking to be set up for all four.

It was agreed to close the Bank of Scotland Account and move funds from this to the main Co-op Account:

Co-op        65504075

                65558351

Deposit     65504088

Bank of Scotland     06001308

**PDM MONTHLY REPORT** - Copies made available for Directors.

**INCOME GENERATION/POTENTIAL PROJECTS** Following discussion, Directors agreed to regroup soon to decide on future plans. As storage is an issue the current priority is to secure shed funding, with a possibly less expensive option for this now to be considered.

No further update on the application to the Police Mutual Community Fund. A plumber has agreed to quote for upgrading of toilets (if required) with no obligation attached to the offer **Action:** Julie Gordon to monitor Toilet lights now fixed. Agreed to install a system where doors will open automatically via timer switch each morning. Also agreed to a winter timetable for opening and closing.

**LSIC - OUTDOOR PAVING STONES** Require to be levelled off. **Action:** Hugh Cameron

**ACT/LSIC WEBSITE** Detail of potential providers and options have been secured and firm quotes are to be circulated to Directors for their consideration, prior to the next meeting. **Action:** Rosemary Bridge

**PLAYING FIELD UPDATE** Site meeting with a company next week to discuss options for the play equipment. **Action:** Alison Stewart/Alison O ‘Rourke

**AOCB**  **Playing field** Elsbeth MacMillan suggested a bench be put in the field in memory of her late husband, Ewen MacMillan. This was agreed with further discussions to take place on the design and type of wood. A Cherry Tree has been offered by Arisaig Primary School – will be planted in a suitable spot. New weatherproof notices are to be ordered for the field. **Action:** Hugh Cameron

**Companies House** Director changes and Annual Returns been forwarded.

**Spare Noticeboard** to be placed on LSIC Centre wall to house additional information provided by Project Development Managers.

**Christmas Fayre** Details to be discussed at next meeting.

**Next Meeting:** Monday 23 November 2015

 Land, Sea and Islands Centre

 7 pm (Directors) 7.30 pm (Community)