



Arisaig Community Trust

## MEETING OF THE BOARD OF DIRECTORS ARISAIG COMMUNITY TRUST (ACT) MINUTES

Thursday 9 January 2020 at 7pm  
Land, Sea and Islands Centre

- 1. Board Members Present:** Julie Gordon (JG), Iain Macniven (IM), Pamela King (PK), Paul Sheard (PS), Peter Fleming (PF), Rosemary Bridge (RB)  
**Others Present:** Zoe Pritchard (ZP), Alison O'Rourke (AO)
- 2. Chair:** JG    **Minute Secretary:** ZP
- 3. Declaration of interest:** None.
- 4. Minutes of last meeting (14 November 2019):** Awaiting copy for sign off. Tiina is having ongoing computer issues. All agreed to sign off at next meeting.
- 5. Matters arising:** To review any outstanding issues at next meeting.
- 6. New post holders:** Board welcomed 2 new post holders – Pamela King as Housing Project Officer and Zoe Pritchard as Secretary. Contracts to be confirmed and any risk assessments to be carried out. Noted that PK will need to stand down as Director.
- 7. Treasurer's Report:** RB presented report. Agreed that a 3<sup>rd</sup> signatory needed for accounts. **ACTION: To include on AGM agenda.** With regards Arisaig railway station adoption, it was suggested another group could take responsibility of this area with the support from ACT. **ACTION: IM** to ask the Gardening Club if it would be of interest to them. **ACTION: PK** to chase up outstanding £200 from HIE and to email details to RB. **ACTION: RB** to make final adjustments and add Bank Balances to report and send a copy of final accounts to all directors and ZP for purpose of minutes. Car Charging balance of £500.63 to be adjusted to take into account of recent CCF claim, An Seada balance to be checked. All agreed that toilets account will show a combination of restricted and unrestricted funds in the future.

**Toilets £3495.70**

**Defib: £990.11**

**CCF: £973.26**

**Lunch: £0**

**Playing Field: £0.55**

**An Seada: £4650.70**

**HLF: £0**

**Car Charging: £-500.63**

**Gower Trust: £8376.80**

**Station: £-136.95**

**HSCHT: £-536.70**

**FINAL BALANCES as at 31 Dec: LCIS £22, 926.20**

**(Unrestricted Funds: £1227.32**

**ACT: £26,155.25**  
**Restricted Funds: £17312.84)**

- 8. EV Charging:** Despite a fault being raised with SSE last year, the automated meter readings for this account are still not working. We are therefore still being billed on an estimated account basis. **ACTION: PF** to take manual reading, submit to SSE and chase progress of the fault resolution.

- 9. Playing Field/toilets:** Noted that the Playing Field gates need attention and JG has made necessary arrangements. All agreed that the toilets remain closed on Christmas Day and New Year's Day and a notice to advise locals and visitors will be displayed.
- 10. LSIC / Eco Project:** Report from LSIC presented. Noted that the High Land Bakery pizza/coffee van situated in the LSIC carpark would be a good trial as there is no adequate space available for self serve hot drinks in the centre itself. All agreed it would be good to know what was planned for Rhu Café. ZP is making some enquiries. PK wondered if the LSIC could offer space during the winter months as a working office for people who are unable to work from home. **ACTION: PK** to liaise with Alison Stewart regarding this. Alison O'Rourke gave an overview of activities run by the Eco Project – there will be Sewing Bee every Wednesday, a Willow Craft and Toy Swap on 8<sup>th</sup> March and also a fruit tree pruning workshop later this month.
- 11. Gower Trust:** 1 new application received and accepted – Arisaig Americana Music Festival (£500). Noted that the Gardening Club have shown interest in submitting an application. **ACTION: IM** to follow up. All agreed that ACT apply for £2000 to Gower Trust to help support the projects underway.
- 12. Community Land:**
- a) **Housing Project:** Concerns raised regarding the potential delay in the housing project due to legal negotiations and road access issues. No construction can take place until all fundraising for the construction is in place. Tenders for construction due early February. **ACTION: PK** to contact ACT lawyers if not heard anything by the end of next week.
  - b) **Orchard area:** Noted that fruit trees need to be planted in the orchard area by end of March to ensure they take root. **ACTION: AO** to look at Climate Challenge Fund (CCF) budget to see if anything available for purchase of fruit trees.
- 13. Community meeting Thursday 22nd January 2-4pm:** this meeting will be to provide more information regarding the shorefront project. Draft plans supplied by PF for the carparking area and bins can be displayed for people to look at. Also it will be a good opportunity to provide more details of which elements are going to be included in the project after feedback from any previous consultations. Noted that Arisiag has no practical space available for a chemical waste disposal unit and that the installation would pose too great a cost on top of the carparking. A chemical waste unit is included in another project in Mallaig development and so this is a service that ACT could support by advising visitors where it is located. **ACTION: PK** to send out invites to Road to the Isles Facilities Group (RTIFG), residents along shorefront and Maureen Sutherland and post on Facebook.
- 14. Potential projects and funding:**
- a) **Rural Tourism Infrastructure Fund (Deadline for submission is 22 Jan 2020):**  
PF gave overview of completed form. Due to increased costs the development of sea wall and chemical waste disposal unit taken out. £25,700 to be match-funded by ACT from other sources. Discussion about which other funding bodies could be approached. **ACTION: PK** to contact Highland Council Discrepancy Fund and Grants for Community Groups. **ACTION: IM** to inquire whether VAT can be claimed back. **ACTION: PF** to send completed application to JG. **ACTION: JG** to forward completed application to the Infrastructure Fund along with sending a copy to the RTIFG.

- b) **Sustainable Development Fund (deadline mid Jan 2020):** PF gave overview of application. The application will be completed once a copy of ACT final accounts received. **ACTION: PF** to submit completed application to SSE.
- c) **Arisaig Medical Practice and Carpark:** noted that it would be good to find out what plans are in place for this area once Dr Gartshore leaves the practice later this year. **ACTION: JG** to contact Mallaig Health Centre to make inquiries.

**15. AOCB:**

- a) **Old Laptops:** Agreed to be disposed of. **ACTION: PF**
- b) **Other Actions:** **JG** to send list of members to ZP and to arrange administrative access to Facebook, **PK** to send ACT logo to ZP, **RB** to give ZP a pen drive
- c) **Westword news letter:** **ZP and PK** to get together and arrange a newsletter for Feb edition.
- d) **AGM:** proposed date 9<sup>th</sup> March. **ACTION: ZP** to see if hall is free that evening.

**16. Date of Next Meeting: Thursday 13<sup>th</sup> Feb 2020**

**Meeting ended 8:50pm**