



- f) **Local Accommodation Bookings** – Noted that some Highland & Islands communities are seeking ways to create an online booking system whereby a percentage of the booking fee is returned directly back to the community. **ACTION: SW and RB** to take forward.
- 8. Community Land:**
- a) **Housing** – Discussion took place surrounding the financial aspects of the project. Concerns noted regarding the current fluctuations in both interest rates and building materials costs which could have an impact on originally agreed plans. Agreed that steps should be taken to clarify ACT's financial model along with renewed estimates from contractors. This will ensure ACT can confidently progress with either the original project plans or find suitable alternatives if needed. Noted that every effort should be taken to ensure the project comes to fruition. **ACTION: RB** to pursue formal financial audit through accountants. **ACTION: ZP** to contact Pamela King to arrange a meeting between Directors and Gary Somers (between 9<sup>th</sup> & 12<sup>th</sup> March).
- b) **Orchard** – Overhanging branches from trees close to the orchard area may need attention. **ACTION: RB** to follow up with Alison O'Rourke.
- c) **Shorefront (inc. carpark)** – The Highland Council have confirmed that it is no longer within their remit to re-surface the area. **ACTION: DB** to follow up with Allan Henderson.
- 9. LSIC:** Report circulated prior to the meeting. The faulty light in the main entrance area has been removed and advice given to replace the fixture. **ACTION: ZP** to ask Rachel if the light is still required. **ACTION: SW** to follow up roof repairs after storm damage.
- 10. Bill's Shed:** Noted that lack of water supply to the building makes it difficult to offer as a rentable workshop venture. The shed continues to be used by the Eco Project, both for storage and community events. Noted that once the station lease expires at the end of March 2022, the filing cabinet used by ACT will need to be re-housed and the only safe and secure viable option will be Bill's Shed.
- 11. Toilets:** Kyle Woolfenden has informed the Board of his date of leaving later in the Summer months. The Board thanked Kyle for all his hard work and commitment over the years. **ACTION: ZP and RB** to begin recruitment process for his replacement. **ACTION: SW** to research alternative methods of installing hot water into the toilets.
- 12. Arisaig Station:** The lease for the buildings expires 31<sup>st</sup> March 2022. Agreed not to re-new the lease. The station planters will be managed by volunteers led by Alison O'Rourke and Cheryl Westwood.
- 13. Arisaig Eco Project (inc. EV charging):** Report circulated prior to the meeting. The paperwork has been completed for charging machine users from the 1<sup>st</sup> February. All public information displayed around the LSIC, Bill's shed and social media/website has been updated to reflect the changes.
- 14. Playing Field (inc. bookings):** No further bookings
- 15. Operational Duties:**
- a) **HR** – All agreed the small amounts of unused leave can be carried forward. **ACTION: ZP** to inform staff.
- b) **Financial** – ZP and RB are making progress with the handover of tasks and also with the new additional acquisition of INTUIT accounting software.
- 16. ACT/ADCC Liaison (inc. Place Plan):** **ACTION: SW** to progress.

**17. AOCB:**

- a) **Herald Article** – **ACTION: ZP** to respond to inquiry about Self-Build article.
- b) **AGM** – Provisional date set for 28<sup>th</sup> April 2022.
- c) **Leaving present Iain Macniven** – **ACTION: SW** to make inquiries

**18. Date of Next Meeting: Wednesday 9<sup>th</sup> March 2022**

**Meeting ended 9:05pm**