

MEETING OF THE BOARD OF DIRECTORS ARISAIG COMMUNITY TRUST (ACT) MINUTES

Thursday 28th April 2022 7:40pm

Astley Hall

1. **Present:** David Buick (DB), Rosemary Bridge (RB), Jess Logan (JL), Steve Westwood (SW), John Fisher (JF).
Others Present: Zoe Pritchard (ZP).
Apologies: Olivia Bridge (OB).
2. **Declaration of Interest:** None
3. **Minutes of Last Meeting (13th April 2022):** A few outstanding amendments to be made. **ACTION: ZP** to re-circulate after meeting.
4. **Matters Arising:**
 - a) **Electric Bikes - ACTION: SW** to make inquiries as to whether ACT can retain the funds for the sale of the two old electric bikes.
 - b) **LSIC fascias** – Awaiting a quote from Chris Pritchard.
5. **Office Bearers/New Directors:** The AGM and election of newly appointed Director(s) took place prior to the Board meeting. Those present welcomed JF onto the Board.
6. **Treasurer's Report (inc. Gower Trust Applications):** A full report will be available at the next Board meeting in May. Noted that there is a significant rise in the electric bills. RB has made inquiries to replace the electric meters at both the toilets and the LSIC with more updated models. Thanks was given to Fiona MacKenzie who has been working with RB to modify the excel tool used for account management.
7. **Income Generating Schemes:** JL and Rachel Crawley have been discussing ways of improving the shop area in the LSIC. Other suggestions of a book club and ice cream/soft drinks sales were also made.
8. **Community Land:**
 - a) **Housing** – Agreed to arrange a separate meeting in May to review all recent documents relating to the project. **ACTION: SW** to liaise with Pamela King for an agreed date and for any information that may be available pertinent to assisted housing.
 - b) **Orchard** – Alison O'Rourke is able to include the management of this area under her new six month project.
 - c) **Shorefront (inc. carpark)** – the Board thanked SW for his work on making the temporary repairs to the pot holes. Noted that local kayaking businesses are beginning to use alternative parking areas instead of the main village carpark. This has helped alleviate some of the congestion.
9. **LSIC:** Another wasp nest is under the canopy, close to the entrance door. This has been sprayed to prevent further nesting. **ACTION: SW** to contact roof contractor about the roof vents.
10. **Bill's Shed:** Agreed to continue with inquiries relating to the connection to mains water. **ACTION: RB** to contact Duncan Lee about drainage access.
11. **Toilets:** no updates.
12. **Arisaig Eco Project (inc. EV charging):** no updates.

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13. Playing Field (inc.bookings): JL has completed the grass cutting rota for the season and work has started on tidying up the area. The weather has been too dry to fertilize but hopefully this can be done very soon. Bookings have been received for after school football and Arisaig Primary PE lessons. The community picnic originally scheduled to coincide with the Americana Music Festival will need to be postponed due to work commitments. JL has been discussing with Pamela King other dates.

14. Operational Duties:

a) **HR** – nothing to report.

b) **Financial** – there is a discrepancy with HMRC relating to National Insurance payments. RB has forwarded details to Voluntary Action Lochaber who manage the payroll for ACT.

15. ACT/ADCC Liaison (inc. Place Plan): Arrangements need to be made to arrange a face to face meeting. **ACTION: SW** to pursue.

16. AOCB: Hall noticeboard – noted that the Astley Hall's noticeboard fixed in the grass area next to the carpark is in need of repair/replacement. Suggestions were made to remove this one and replace in a different location. **ACTION: SW** to contact Ann Martin at Astley Hall to discuss possibilities.

17. Date of Next Meeting – Thursday 26th May

Meeting ended 8:30pm