

MEETING OF THE BOARD OF DIRECTORS ARISAIG COMMUNITY TRUST (ACT) MINUTES

Thursday 26th May 2022 at 7pm

LSIC

1. Present: Steve Westwood (SW), Rosemary Bridge (RB), Jess Logan (JL), David Buick (DB) John Fisher (JF).

Apologies: Olivia Bridge (OB), Zoe Pritchard (ZP) - ACT Secretary.

2. Declaration of interest: N/A

3. Minutes of last meeting (28th April 2022): Proposed by DB, seconded by RB.

4. Matters arising: None

5. Office bearers: RB to reach out to Fiona MacKenzie for admin help.

6. Treasurer's Report:

Balances as per bank statements on 25 May 2022:

ACT £59,246 LSIC £22,248

Museums/Galleries Grant for LSIC Online Shop - £4000 approved

7. Income Generation: Museum & Galleries Scotland Fund allocated and online shop update plans underway. Shorefront donation project needs volunteer help to manage. ACTION: ZP to contact volunteer database.

8. Community Land:

a) Housing - PK taking exams - SR to discuss unpaid leave.

b) Orchard - N/A.

c) Shorefront – Potholes are still an issue in the car park - JF to fill. DB raised issue of grass cutting not being done - RB to raise with council. Board members to research companies to undertake complete car park resurfacing.

9. LSIC: Report circulated prior to the meeting. A busy month visitor wise. The Marathon seemed to be a huge success, and the MOWI van being in the LSIC carpark worked very well. The damaged roof vents have been repaired and the faulty hot water cistern has been replaced.

10. Bill's Shed: Action continued from last minutes.

11. Toilets: Role for new cleaning staff member is to be advertised ACTION RB & JW to carry out advertisement and interview. There is a tree in danger of falling across the road. ACTION: SW to arrange tree being cut down.

12. Arisaig Eco Project: Report given prior to meeting:

13. Playing Field (inc. bookings): N/A

14. Operational Duties

a) **HR** – Diane Tarn is leaving cleaner role - ZP to organise all HR loose ends.

b) **Financial** - N/A

15. ACT/ADCC Liaison: No further action can be taken for now.

16. AOCB: ACTION: SW to speak to Ann Martin about shorefront noticeboard being updated.

17. Date of Next Meeting – Thursday 30th June at the LSIC. RB gave apologies in advance for not being able to attend this meeting.

Meeting ended at 8:00pm