

MEETING OF THE BOARD OF DIRECTORS ARISAIG COMMUNITY TRUST (ACT) MINUTES

Thursday 18th August 2022 at 7pm
Land Sea and Islands Centre

1. **Present:** Steve Westwood (SW), David Buick (DB), Olivia Bridge (OB), Rosemary Bridge (RB), Pamela King (PK), Zoe Pritchard (ZP).

Apologies: John Fisher (JF).

2. **Declaration of Interest:** None

3. **Minutes of Last Meeting (30th June 2022):** Proposed by SW, seconded by DB.

4. **Matters Arising:** None

5. **Treasurer's Report:** Report circulated prior to the meeting.

Bank Balances as at 31st July 2022 as follows:-

ACT £49,930.86

LSIC £25,806.46

LESS Restricted approx. £16,400

LESS Restricted approx. £4000

BALANCE £33,530.86

BALANCE £21,806.46

Financial Statements for the year ended 31 March 22 were approved at the meeting and signed by the Chair. Community Enterprise have expressed interest in helping produce the Trust's revised Business Plan and a meeting with Board members to be arranged. **ACTION: RB** to take forward.

6. **Income Generating Schemes:** no discussion took place.

7. **Community Land**

- a) **Housing** – PK gave a detailed update on the project. Planning looks almost complete and the Rural Housing Fund have agreed to continue to financially support the project. All thanked PK for all her hard work to date. The Board will publish a more detailed update on the project once official paperwork released.
- b) **Orchard** – this is continuing to be managed through the Eco Project.
- c) **Shorefront (inc. carpark)** – a generous donation has been received from an anonymous donor to help re-surface the carpark. **ACTION: OB** to approach C.J Laing to see if they would be interested in supporting the car park improvements. **ACTION: DB** to make similar enquiries to the Highland Council.
- d) **Czech Memorial** – the memorial ceremony for Czechoslovak paratroopers took place on 13th August. A request has been made to install additional stones to mark more names to the location, along with the planting of some roses. A ceremony to mark the unveiling of the stones is due to take place in November. **ACTION: ZP** to forward information to SW in order to follow up.

8. **LSIC:** Report received prior to the meeting. The information flag banner has been repaired and needs re-fitting onto the pole outside the Centre. POST MEETING NOTE: Chris Pritchard has agreed to do this at no extra cost to the Board and will contact Rachel to arrange a suitable time. Request has been made about the sale of take-away ice cream tubs from the shop and the sale of local meat. Inquiries to be made into the Health & Hygiene aspect and to pursue for the start of next season. **ACTION: RB** to liaise with Rachel about a deep clean periodically of the Centre. **ACTION: JF** to provide an update on the display case required for the WW1 kilt that has been donated to the Centre. **ACTION: Rachel Crawley** to contact PPL & PRS about

requirements for playing local artist's music CDs in the Centre and to find out if there are any concessions in place for Charities.

9. **Grass Cutting:** After the cessation of village grass cutting by the Highland Council, some improvements have been made through the Arisaig & District Community Council (ADCC). To remove from the agenda.
10. **Toilets:** SW is continuing to research solar panels for hot water supply.
11. **Arisaig Eco Project:** Report circulated prior to the meeting.
12. **EV charging – current fault quote & Swarco Maintenance Agreement quote.** A payment has been made to Swarco to repair the ongoing fault with the chargers. An engineer will be out on site in the next few days. Agreed to with-hold from paying the annual Maintenance Agreement until further inspection. Agreed to speak to JF about Swarco.
13. **Playing Field (inc.bookings): No updates**
14. **Operational Duties**
 - a) **HR – ACTION: ZP** to contact Croner for advise on PK's change in hours from 1st September and to re-calculate annual leave entitlement.
 - b) **Financial** – no updates.
15. **Bill's Shed:** No discussion took place.
16. **ACT/ADCC Liaison (inc. Place Plan):** No discussion took place.
17. **AOCB**
 - a) **Director resignation** – The Board are sorry to lose Jess Logan as she steps down as Director. The Board thanked Jess for her work over the last year and a half.
 - b) **Benches** – Details have been published to the community about sponsoring a memorial bench for placement along the shorefront. Interest has been received. **ACTION: ZP** to respond to those interested with more information.
18. **Date of Next Meeting** – Thursday 15th September

Meeting ended 8:50pm