

MEETING OF THE BOARD OF DIRECTORS ARISAIG COMMUNITY TRUST (ACT) MINUTES

Thursday 13th October 2022 at 7pm
Land, Sea and Islands Centre

1. **Present:** Steve Westwood (SW), David Buick (DB), Rosemary Bridge (RB), John Fisher (JF), Zoe Pritchard (ZP),
Apologies: Olivia Bridge (OB).
2. **Declaration of Interest:** None.
3. **Minutes of Last Meeting (15th Sept 2022):** Proposed by DB, seconded by RB.
4. **Matters Arising:** Two expressions of interest have been received for Co-opted Directors to form the Housing Project Subcommittee. **ACTION: JF** follow up and invite them to the next Board meeting. Awaiting quotations for the re-surfacing of the car park.
5. **Treasurer's Report (inc. Gower Trust):** Report circulated prior to meeting. Flat Rate Expense for employees working from home needs to be followed up. Two successful applicants for the Gower Trust – Astley Hall and the Arisaig & District Community Council (ADCC). **ACTION: RB** to check when C.J Laing's community funding open again as it is thought to be available on an annual basis.
Bank Balances @ 30 September ACT £37,646.52 – Reserves as previously

LSIC £28,902.77 - Reserves as previously
6. **Income Generating Schemes:** No updates.
7. **Community Land**
 - a) **Housing** – report circulated prior to meeting. Roads Construction Consent has not yet been received. The contract from S & K MacDonald building contractors is due to be completed in the next week. The sale of the self-build plots needs to be reviewed and agreed. **ACTION: RB** to liaise with Pamela King to define tasks relating to the management of finances as the project develops and payments begin to be made. Agreed that business as usual for RB and ZP and the specific monitoring of finances relating to the housing project should be managed separately by Pamela King as housing project officer. Arrangements are being made to have a group photograph of those involved in the project on the site where the houses will be built. Dates have been provisionally set for 26th or 27th October. Community notices in local media and social media will be published in the next week to bring residents up to date. There will also be the task of naming the street and details of this will also be published. Noted that there is a tight deadline for this and therefore community notices need to be actioned promptly. **ACTION: RB** to circulate final text for publication to the Board for review and Pamela for publishing purposes.
 - b) **Orchard** – Agreed that Alison O'Rourke be approached formally to ensure the management of the orchard is included within the remit of the new 3 year extension of the Eco Project (dependent on successful funding application).
 - c) **Shorefront (inc. carpark/benches)** – A total of 3 notes of interest have been received for memorial benches. A member of the community has asked if the benches could be sourced from local timber and constructed by a local tradesman. **ACTION: ZP** to follow up.
 - d) **Czech Memorial** – Ceremony due to take place on 4th November to unveil the new stones and names. **ACTION: JF** to inform Iain Blackford and Kate Forbes about the event and to advise that they

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may receive an invite to the event from the Czech Consulate. **ACTION: SW** to liaise with Czech Consulate and request that they invite above members of parliament. Also agreed that the Lord-Lieutenant be invited.

8. **LSIC:** Inquiry received from member of the public to display hand-made model boat named Arisaig. **ACTION: ZP** to respond. JF and Rachel Crawley continue to try to source a kilt display case. Agreed that flag be re-installed once the Winter over ready for the start of next tourist season in order to avoid further damage due to strong winds. Rachel has also requested a Christmas shopping open evening in December. **ACTION: ZP** to inform Rachel that this can go ahead.
- **JF left the meeting****
9. **Feis Na Mara camping and overnight parking:** Concerns raised about the tents and camping vehicles which filled the Land, Sea & Islands Centre car park for 3 nights over the festival weekend. **ACTION: SW** to approach the Feis committee to discuss ways of preventing further camping at the Centre and to help ensure ACT are informed about future events.
 10. **Toilets:** **ACTION: ZP** to design new donation signs and circulate for review.
 11. **Arisaig Eco Project:** Report circulated prior to the meeting. There have been further Guided Forage Walk with Clare Holohan of West Highland Herbal, seed and plant swaps and Electric bike trials. The next phase of the project will include furniture upcycling workshops.
 12. **EV charging – Maintenance Agreement/update on EV charger fault:** Swarco have received payment for the replacement part needed. **ACTION: JF** to check if the EV charger has now been fixed. **ACTION: RB** to forward EV charger invoices/statements to SW in order to review current customer unit charges.
 13. **Arisaig Station Lease:** Agreed that ACT has no real use for the buildings. **ACTION: DB** to follow up inquiries with other private rail users to see if there is any interest for using the buildings if ACT were to take over the lease.
 14. **Playing Field (inc.bookings):** No further bookings. **ACTION: DB** to check condition of field as concerns have been raised about holes in the pitch area.
 15. **Operational Duties**
 - a) **HR** – contract changes and annual leave adjustments up to date.
 - b) **Financial** – nothing to report.
 16. **Bill's Shed:** Nothing to report.
 17. **ACT/ADCC Liaison (inc. Place Plan):** Nothing to report.
 18. **AOCB** – RB noted that online purchases using the debit cards will now need One Time Passcodes delivered to mobile phones. Individuals' mobile phone numbers will need to be registered with the bank.
 19. **Date of Next Meeting – Wednesday 30th November at the new time of 6pm.**

Meeting ended 8:30pm